

Project Management Toolkit — Project Assessment Tool

Project:		Date:
Objectives review		
Objective/CSF	Achievement	Action (sharing or learning)
Journey review		
Highs	Sharing	Learning
Lows	Sharing	Learning
'What went well' review		
What went well?	Why?	Sharing action
'What could have gone better' review		
What could have gone better?	Why?	Learning action
Project summary		

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